

**Elmira Business Institute
Founded 1858**

Volume XVIII

**2018-2019
Catalog Addendum
Effective: August 21, 2018**

Table of Contents

Elmira Main Campus Administrative Staff3
Elmira Main Campus Faculty4
Vestal Non-Main Campus Administrative Staff5
Vestal Non-Main Campus Faculty.....6-7

Elmira Main Campus
Administrative Staff

Brad C. Phillips, FT
President

Kathleen Hamilton, FT
Senior Vice President of Administration

Erin McCann, FT
Corporate Accountant

Rebecca David, FT
Corporate Registrar

Patricia Morse, FT
Executive Assistant

Elmira Main Campus
Faculty

John Barnstead, FT Instructor
Medical Assisting Lead Instructor
Certified EMT, Pennsylvania
Department of Health
Certificate, Certified Phlebotomy
Technician, NHA

Kristi Enderle, PT Instructor
Accounting
MBA, University of Phoenix
BS, University of Phoenix

David Howe, PT Instructor
Business Studies
MBA, Capella University
BS, Ithaca College
AAS, Tompkins Cortland Community
College

John Kozinsky, PT Instructor
Accounting
MBA, Bellevue University
BS, Elmira College
AS, Elmira College
AS, Corning Community College

Patricia Morse, FT
Office Technologies
MS, Walden University
BS, SUNY Cortland
Microsoft Office Specialist in Word 2013
Microsoft Office Specialist in PowerPoint
2013

Teresa Nash, PT Instructor
Program Director for Medical Coding &
Billing, Medical Coding & Reimbursement
Specialist and Office Technologies
Certified Professional Coder, AAPC
BS, SUNY Empire State College
AAS, Corning Community College
AOS, Elmira Business Institute

Jennifer Spencer, FT
Medical Assisting Program Director
Medical Assisting Externship Coordinator
Certified Medical Assistant, AAMA
AOS, Elmira Business Institute
Certificate, Certified Electronic Health
Record Specialist, NHA

Margaret Tobin, FT Instructor
Business Lead Instructor
Externship Coordinator
MA, SUNY Empire State College
BS, SUNY Empire State College
AAS, SUNY Alfred State
Microsoft Office Specialist in Word 2013
Microsoft Office Specialist in Excel 2013
Microsoft Office Specialist in PowerPoint
2013

** The following faculty members are no longer associated with Elmira Business Institute:
Susan Gonzalez*

Vestal Non-Main Campus
Administrative Staff

Brad C. Phillips, FT
President

Kathleen Hamilton, FT
Senior Vice President of Administration

Erin McCann, FT
Corporate Accountant

Rebecca David, FT
Corporate Registrar

Yvonne Uzzolino, FT
Executive Assistant

Barbara Patton, FT
Associate Director of Admissions

Desiree DeNinis, FT
Admissions Representative

Elijah McGee, FT
Admissions Representative

Jeffrey Wood, FT
Financial Aid Director

Susan Madden, FT
Security Officer

Benjamin VanTol, FT
Head Librarian

Vestal Non-Main Campus

Faculty

Cynthia Baldwin, PT Instructor
Medical Studies
AOS, Elmira Business Institute

John Barnstead, FT Instructor
Medical Assisting Lead Instructor
Certified EMT, Pennsylvania Department of Health
Certificate, Certified Phlebotomy Technician, NHA

Leon Bennett, PT Instructor
Business Lead Instructor
Externship Coordinator
MBA, Alvernia University
BA, Alvernia University

John Endress, PT Instructor
Office Technologies
BS, Ithaca College
AAS, Onondaga Community College
Microsoft Office Specialist in Word 2013
Microsoft Office Specialist in Excel 2013
Microsoft Office Specialist in Access 2013
Microsoft Office Specialist in PowerPoint 2013

David Grate, PT Instructor
General Studies
MSEd, Walden University
MDiv, Liberty University
BA, Herbert Lehman College
Microsoft Office Specialist in Word 2013
Microsoft Office Specialist in PowerPoint 2013

David Howe, PT Instructor
Business Studies
MBA, Capella University
BS, Ithaca College
AAS, Tompkins Cortland Community College

Mairin Kirchheimer, FT Instructor
Business Studies
Career Services Coordinator
MA, University of Limerick
BA, Gallaudet University
AA, Palm Beach State College

Dennis Lawler, PT Instructor
Business Lead Instructor
MS, Chapman College
BA, Hampden-Sydney College

Rachel Osborn, PT Instructor
Medical Studies
Certified Medical Assistant
AOS, Elmira Business Institute

John Perestam, PT Instructor
Medical Studies
NYS Certificate in Therapeutic Massage & Hydrotherapy, Finger Lakes School of Massage
Certificate, US Kinesiology Institute

Timothy Pulsifer, PT Instructor
General Studies
MA, East Carolina University
BA, University of Southern Maine

Donna Riley, PT Instructor
Medical Studies
Certified Medical Assistant
NCCT-Certified Postsecondary Instructor
AS, Anthem College
Certificate, Certified EKG Technician, NHA

Thomas Silvanic, FT Instructor
Business Studies
MA, SUNY Cortland
BA, Hartwick College

Michael Smith, PT Instructor
Medical Studies
Certified Medical Assistant, AAMA
Certificate, Ridley-Lowell Business and Technical Institute

Vestal Non-Main Campus
Faculty Continued

Jennifer Spencer, FT
Medical Assisting Program Director
Medical Assisting Externship
Coordinator
Certified Medical Assistant, AAMA
AOS, Elmira Business Institute
Certificate, Certified Electronic Health
Record Specialist, NHA

William Spring, FT Instructor
Accounting
Certified Public Accountant
BS, Clarkson University
AS, Broome Community College
QuickBooks Pro-Advisor

Yvonne Turner, FT Instructor
Lead Instructor for Medical Coding &
Billing,
Medical Coding & Reimbursement
Specialist,
and Office Technologies
Coding & Billing Externship
Coordinator
Medical Studies
Certified Professional Coder, AAPC
Professional Medical Coding
Curriculum, AAPC
Certified Billing and Coding Specialist,
DCMO BOCES
Certified Medical Administrative
Assistant, DCMO BOCES
Certificate, Certified Electronic Health
Record Specialist, NHA

Benjamin VanTol, FT
Head Librarian
MS, University at Albany
BRE, Davis College