

**Elmira Business Institute
ID CODE 00011107(MC)**

**ACICS
Teach Out Plan**

Elmira Main Campus

Elmira Business Institute was notified on April 12, 2017 of a Program-Level Withdrawal of approval for the Business Administration: Concentration in Small Business Management Occupational Associate's Degree program for the main campus.

Elmira Business Institute currently has 20 students attending in the Business Administration: Concentration in Small Business Management Degree program at the main campus. Elmira Business Institute ceased enrolling students in this program on March 20, 2017.

The latest graduation date for the current student population enrolled in this two-year degree program is November 2018. Elmira Business Institute will offer classes through the summer 2018 semester to teach out all current students in this program. Of course, students will have the choice to transfer to a comparable institution at any time.

This teach out plan does not negatively impact the students' progress to complete the program in the normal time frame. The college will continue to offer educational services to these students, including all required coursework as well as student and employment support services upon graduation.

Students will not be charged for an official transcript to transfer to a school of their choice. All requests will be processed by the Registrar office at the main campus.

Elmira Business Institute
Registrar's Office
303 N. Main Street
Elmira, NY 14901